

## Terms and Conditions for Exhibitors

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### **Event, Date of Event and Event venue**

**FACHTAGUNG ABBRUCH 2023 – 03<sup>rd</sup> of March 2023 - STATION BERLIN,  
Luckenwalder Str. 4 – 6, 10963 Berlin**

- The **accompanying industry exhibition** of the FACHTAGUNG ABBRUCH 2023 will take place at STATION BERLIN in **Hall No 3**.

### **Organizer (on behalf of Deutscher Abbruchverband e.V.)**

DA Service GmbH

Oberlaender Ufer 180-182 – 50968 Cologne - GERMANY

Phone.: +49 (0) 221 367983-0 – Fax: +49 (0) 221 367983-22

E-Mail: [info@deutscher-abbruchverband.de](mailto:info@deutscher-abbruchverband.de) – Internet: [www.deutscher-abbruchverband.de](http://www.deutscher-abbruchverband.de)

### **Opening hours**

#### **for exhibitors and booth personnel**

Friday, 03.03.2023 / 07.30 am – 1.00 am

#### **for attendees**

Friday, 03.03.2023 / 08.30 am – 1.00 am

### **Set-up and dismantling times**

#### **Set-up**

Thursday, 02.03.2023 / 10.00 am – 09.00 pm

#### **Dismantling**

Saturday, 04.03.2023 / 07.00 am – 02.00 pm

The organizer is entitled to freely dispose of booths that are not set-up by Thursday, 02.03.2023 09.00 pm. In the best interest of all exhibitors dismantling of booths is prohibited until Saturday, 04<sup>th</sup> of March 2023, 07.00 am. In case of violation a contractual penalty of at least € 500,00 will be imposed. Exact details regarding set-up and dismantling of the exhibition booths will be sent to the exhibitors by the organizer not later than one month before conference start.

### **Application and application deadline**

The application as an exhibitor at the FACHTAGUNG ABBRUCH 2023 shall be submitted solely online via the organizer's website [www.fachtagung-abbruch.de/en](http://www.fachtagung-abbruch.de/en), category "Exhibitors". With his registration the exhibitor approves the general exhibition terms and conditions, the applicable prices and the technical guidelines of STATION BERLIN and of the organizer. Additionally, represented companies at a booth need to be indicated in the application. The applicant must give the same and accurate information for additionally represented companies at their booth. Incomplete applications will not be considered.

#### **Application deadline is Monday, 19<sup>th</sup> of December 2022.**

In case of exhausted exhibition space at the event location STATION BERLIN before application deadline is reached, applications will be considered in the order they are received. The organizer will promptly inform those exhibitors, if their applications cannot be considered because of exhausted exhibition area.

Upon request applications may be possible after the 19<sup>th</sup> of December 2022 depending on the booking situation at that time.

A contractual relationship between exhibitor and organizer solely comes into effect after a written confirmation of the applicant's registration has been sent by email to the exhibitor.

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### **Admission**

Decisions regarding incoming applications and specified exhibition goods will be made by the DA Service GmbH in accordance with the admission requirements of STATION BERLIN. Exhibitors do not have a legal right to be granted admission. DA Service GmbH is entitled to withdraw the admission in case of false information given by the applicant or in case the exhibitor does not meet the admission requirements at a later time. DA Service GmbH is also entitled to withdraw admission and close the booth during the exhibition. Resulting claims shall not be higher than the booth rental agreed on. Co-exhibitors are only approved of and additional companies may only be represented if this has been mentioned explicitly in the admission. Applicant's special requests, caveats and constraints (for example placement, booth design, exhibition of equipment and machines) can only be considered if this has been explicitly mentioned in the admission.

### **Distribution of booth / Booth dimension / Obligation to decorate**

**Minimum size of a booth is 4 sqm. Depth of booth to be booked are 2m, 3m, 4m, and very few with up to 6 m.** The exhibitor is obliged to design his booth.

With his online-application the exhibitor specifies his booth dimension and his favored side lengths. Though, there is no entitlement to certain side lengths of the rented booth space. In case the requested booth dimensions are not available due the local conditions, and/or due to the booking status the organizer will contact the exhibitor to inform him about booth position. However, the organizer will try to consider expressed wishes of the exhibitors within his planning, there is no claim to a certain stand position.

### **Co-Exhibitors and additionally represented companies**

Without the DA Service GmbH's prior written consent the exhibitor is not allowed to change, exchange or share his booth position or to leave his booth in parts or completely to any third party.

### **Advertising**

Distribution of product advertising of any kind (such as brochures, flyer and any other advertising material) is only allowed within the exhibitor's booth, this concerns as well personal and interactive promotional activities.

### **Obligatory entry in the exhibitor's listing and website on the internet**

The organizer puts together a list of all exhibitors, which will be distributed as a print version at the event and additionally posted on the organizer's website. The registration of all exhibitors in the exhibitor's list is obligatory and will be carried out without any additional costs by the organizer. The exhibitor agrees to the distribution of his company data (at least company name and company website) by the organizer, for example in form of a list of exhibitors (digital, online and/or as a handout).

### **Technical services**

The organizer is responsible for general heating, lighting, cleaning of the exhibition hall. Additional services have to be booked separately at STATION BERLIN and the exhibitor has to inform the organizer with his application. The exhibitor is liable for improper use of connections, uncontrolled consumption of energy, for unauthorized machinery and equipment or machinery and equipment, which do not comply with legal stipulations and higher consumption of energy declared in the exhibitor's application. The exhibitor is fully liable for any arising costs and damages resulting hereof.

### **Cleaning**

The organizer is responsible for the cleaning of the hallways and the booth in the exhibition hall before the official start of the event. The organizer reserves his right to pass on any resulting costs of cleaning caused by the exhibitor to the exhibitor due to excessive contamination of the exhibitor's booth space.

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### Waste disposal

The exhibitors are obliged to dispose any packaging waste generated while booth set-up or dismantling in therefore provided recycling and dustbins. The organizer bears the cost for waste disposal.

### Demonstrations, information and communication technology

The operation of loudspeaker systems, music systems and video- and slideshows within the exhibition booth needs the organizer's permission. The permission is granted only under the condition that the exhibitors at the surrounding booths are not negatively affected. Hallways are not permitted to be used as auditoriums. Demonstrations, which subsequently lead to big gatherings, shall be carried out with no effect for the usage of the hallways.

### Disclaimer

The organizer will not be held liable for exhibition items, booth material and decoration etc. The organizer does not accept any liability for lost or damaged items either of attendees or exhibitors. Also, the organizer is not liable for any kind of damages or injuries, which might occur in the course of the event.

Security measures organized by the organizer do not lead to any restrictions regarding the organizer's exclusion of liability. The organizer has taken out exhibitor insurance against customary risks within the framework of such events.

### Liability insurance

The exhibitor himself is liable for all damages suffered by himself or third parties or others working for him at his exhibition booth. Because of the above risks, the organizer strongly recommends that the exhibitor takes out an exhibition insurance at his own cost.

### Caveats

The organizer generally reserves the right to change the programme. If the organizer is compelled to shorten, postpone or cancel the event because of force majeure or other reasons for which the organizer cannot be held responsible, this shall not give rise to any claims on the part of the exhibitor regarding termination or cancellation rights or any other claims, especially compensation claims against the organizer. The rental payment will become invalid in the case of cancellation of the event. In this case the exhibitor will be reimbursed for already made payments. Any other claims of the exhibitor against the organizer are excluded.

### Cancellation of the exhibitor

Cancellations by the exhibitor need to be provided in written form. Cancellations of the exhibitor received by **December 19<sup>th</sup>, 2022** (date of receipt is the arrival at the organizer as addressee) are due to the Corona pandemic free of charge; this also applies to the reduction of the exhibition booth's space and/or reduction of booth personnel.

Cancellations received by Cancellations by the exhibitor need to be provided in written form. Cancellations of the exhibitor received by **December 19<sup>th</sup>, 2022** are free of charge only if the exhibition space can be rented out otherwise. Cancellation of additional fee-based booth personnel is free of charge until **January 27<sup>th</sup>, 2023**.

For cancellations that are received after **January 27<sup>th</sup>, 2023** the full invoice amount is payable. However, the designation of a substitute person, for example in the event of illness of booth personnel, is free of charge at any time prior to the event.

### Price for exhibition area / Registration of booth personnel / Terms of payment / Invoicing /

For the presentation of products and services at the FACHTAGUNG ABBRUCH 2023 the exhibitor can rent an exhibition area from the organizer at a **rental price of 280,00 €/sqm**.

**For DA-Members the rental price amounts to 250,00 €/sqm.**

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**The minimum-booth-size to be booked is 4 sqm.**

In this rental price the participation of booth personnel is included as follows:

- 4 sqm booth-size: Participation of one staff member at the booth is included
- 8 sqm booth-size: Participation of two staff members at the booth is included

For the registration of each additional staff member at the booth **the regular conference fee of 420,00 €/Pers.** is due and will be charged. **For DA-Members the conference fee for each additional staff member at the booth amounts to 380,00 €/Pers.**

The legal value added tax of 19% is to be paid on all prices.

For members of the Deutscher Abbruchverband e. V., category „Gold Member“, the special conditions agreed upon for 2023 will apply.

**All of your requested sqm need to be noted in the online application. In particular this also concerns those sqm free of charge included in the DA Gold Membership, and those sqm free of charge included within the sponsoring package's scope of services. All sqm free of charge will be taken into account when the invoice is issued.**

The invoicing is issued in January 2023 by the DA Service GmbH.

### **Exhibition of machines and equipment**

The exhibition of machines and equipment is possible according to the following specifications and under restrictions regarding compliance with the safety regulations stated by STATION BERLIN, as well as the available space left after booking is completed and booking requests of exhibitors are considered:

- **Weight limited to 8 t, wheels or rubber tracks, a maximum width of 4 m and a maximum length of 6 m**
- Tanks have to be removed or filled with nitrogen. This will be done by specialists of STATION BERLIN for a fee and has to be booked via DA Service GmbH in advance.
- The maximum height for a booth construction is 2,50 m. Other heights need to be checked on a written basis by STATION-Berlin beforehand. Heights up to 5,0 m are possible and can generally be considered.

**The request to exhibit machines and equipment needs to be specified in the online application form in the field "Remarks". Therefore, it is necessary to give the exact type designation and the needed size of space.**

The organizer provides exhibition space for machines and equipment also for a rental fee of **280,00 €/sqm** plus 19% VAT. **For DA-Members the rental fee amounts to 250,00 €/sqm** plus 19% VAT.

### **Scope of services by the organizer**

The above-mentioned costs for exhibition-area and booth personnel include the following services:

- Provision of the exhibition area from Thursday, **March 02<sup>nd</sup>, 10.00 am** until Saturday, **March 04<sup>th</sup>, 2023 02.00 pm** on the pure hall floor without carpet.
- Provision of electric power (220V), tables, chairs, cocktail tables and cocktail chairs which are already booked by the exhibitor with his application using a separate online order form "Mobiliar Standard"
- Participation of the booth personnel at the conference and dialogue evening, Friday, March 03<sup>rd</sup>, 2023.
- Catering for booth personnel during conference and dialogue evening.
- Conference documents in digital form: Programme, list of attendees, presentations and manuscripts.
- Entry of the exhibitor in the exhibition list, at least with the company's name and the company's website.

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Not included in the scope of services are any orders from the order form "Mobiliar & Zusätze", in particular movable walls, technical equipment for booths (f. e. monitors or anything similar), high voltage current or accommodation.

Should occur in the context of the Corona pandemic or similar events which may be subject to official restrictions or even prohibitions – if necessary at very short notice – which make the scope of services of DA Service GmbH from these "Terms and Conditions for Exhibitors" partially or completely impossible, DA Service GmbH offers the exhibitor a range of services adapted to the official requirements.

### **Exhibitor's obligations**

The exhibitor agrees to undertake:

- Set-up of his booth before conference start, but no later than **March 02<sup>nd</sup>, 2023, 09.00 pm**
- Dismantling of his booth and removal of all exhibition objects by **March 04<sup>th</sup>, 2023, and no later than 02.00 pm.**
- Transferring the total invoice amount to the organizer **before the conference begins.** In case of delayed payment the organizer reserves the right to refuse the exhibitor's entry and admission.

Furthermore, the exhibitor agrees to accept and follow all safety regulations of STATION BERLIN. These will be provided and sent to the exhibitor by the organizer – together with all details regarding set-up and dismantling of booths – at the latest one month before the conference starts

Should occur in the context of the Corona pandemic or similar events that may be subject to official restrictions or even prohibitions – if necessary at short notice – which change the obligations of the exhibitor under these "Terms and Conditions for Exhibitors" and thus may require other, extended obligations, the exhibitor assures that they will be accepted accordingly after detailed information by DA Service GmbH and implement them.

### **Privacy Policy**

With your online registration for this event personal data will be requested and stored by us. Nature and quantity of all personal data, which we will store can be viewed in the fields of our registration form as an exhibitor respectively as a participant (for additional booth personnel) at FACHTAGUNG ABBRUCH 2023. Legal basis for the data processing for the purpose of registration for this event with us is Art. 6, para. 1, sentence 1 f GDPR based on your voluntary agreement.

The personal data needed to use the online application form will be stored automatically until the event is carried out and the invoicing has taken place. Afterwards your personal data will be deleted automatically. Though, the invoice copy will be stored until the expiration of statutory periods. Afterwards, this personal data will also be destroyed. For further information please see our privacy statement, which can be viewed on our website: <https://www.fachtagung-abbruch.de/en/privacy-policy/>

### **Publication of pictures of persons**

During the event pictures will be taken and audio-visual recordings will be made. With their participation event attendees and exhibitors agree, that photos and / or audio-visual recordings of their person can possibly be used for publication (print, online, social media etc.).

### **Accommodation**

The organizer has made room reservations with special rates at the Hotel Berlin, Berlin for a one-night or two-night stay, from March 02<sup>nd</sup> until March 04<sup>th</sup>, 2023. On the day of the event a free shuttle bus service will be operating from 7.30 am until 08.00 pm, March 03<sup>rd</sup>, 2023 between Hotel Berlin, Berlin and STATION BERLIN.

**Hotel Berlin, Berlin - Luetzowplatz 17, 10785 Berlin, Germany - [www.hotel-berlin.de](http://www.hotel-berlin.de)**



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Booking of accommodation has to be carried out by the exhibitor respectively the conference attendee himself. Costs for accommodation are not included within the conference fee or rental fee for exhibition space. There is a link for exhibitors and conference participants on the event website: [www.fachtagung-abbruch.de/en](http://www.fachtagung-abbruch.de/en), with which they can book their room online at a special rate at Hotel Berlin, Berlin – subject to free capacities are still available by the time of booking – until February 02<sup>nd</sup>, 2023.

### **Place of fulfilment / Place of jurisdiction**

Exclusive place of fulfilment is the organizer's principal place of business. Place of jurisdiction for all legal disputes is Cologne.

By sending his application through the stated website the exhibitor accepts these terms of participation.

**DA Service GmbH - Cologne, September, 19<sup>th</sup>, 2022**